



Prince of Songkla University (PSU) Announcement

Research Grant: Basic Research Grant of Fiscal Year 2025

In order to enhance researcher capacities by focusing on multidisciplinary research, particularly increasing the number of publications and supporting operations as a global and frontier university, Prince of Songkla University (PSU) has established the Basic Research Grant with the following criteria:

1. Proposal eligibility

1.1 It is a research project in the category of basic research in various disciplines that is in line with the national and university research funding policies.

1.2 The project should not have been submitted to or funded by other sources.

1.3 Project duration should not exceed 2 years.

2. Amount of grant and output

2.1 The total grant amount for each project should not exceed 400,000 THB (four hundred thousand Baht).

2.2 Output: publication indexed in Scopus Q1 or Q2

3. Applicant (principal investigator) must have the following qualifications:

3.1 The principal investigator for the project must be an employee affiliated with PSU and should not hold the position of Associate Professor or Professor. If the employment agreement does not cover the project duration, a letter of endorsement from the Dean of the Faculty is required.

3.2 The principal investigator should not have pending submission of research reports and/or outputs for research projects or funds sponsored by PSU.

3.3 Applicants must not be on sabbatical leave for a period of 6 months or more, unless the leave is specifically granted for the purpose of conducting this funded project.

3.4 The applicant (principal investigator) must have expertise in the proposed research.

3.5 Each applicant is allowed to submit only one proposal per year and can receive a maximum of 2 research grants from PSU during the same period.

4. Application for funding

4.1 Complete the research project information and upload the required documents through the PSU Research Project Management (PRPM) system within the designated period for submitting research proposals as outlined below:

4.1.1 Submit the project proposals using the PSU form (Research Form 1/BRG_2024). The proposal should include the entire project description along with any relevant questionnaires or research instruments (if applicable). If the research project addresses similar or closely related topics to previous work, please provide clarification and attach supporting documents.

4.1.2 Conduct a redundancy check on the research project proposal using the iTenticate program to ensure originality and avoid plagiarism. After obtaining the result, upload it into the PRPM system. The result of the redundancy check should not exceed 30% for academic content only.

(The program link: <https://www.clib.psu.ac.th/services/11-services2/2328-ithenticate.html>).

4.1.3 The letter of endorsement from the Dean of Faculty is required to follow up on the report/output if the employment agreement does not cover the project duration. Please refer to the condition mentioned in section 3.1.

4.1.4 The Impact Pathway Form

4.1.5 Other supporting documents, such as the approval letter from the Human Ethics Committee, the Animal Ethics Committee, or document related to the Plant Varieties Protection Act, must be included (if applicable)

4.1.6 Questionnaire used in the project, if applicable.

4.2 Nominate at least four experts with expertise in the proposed research project to evaluate the research proposals. The panel should include at least one external expert who is not affiliated with the university. If internal experts are included, they should not belong to the same faculties as the applicant. If an internal expert is affiliated with the same faculty, they must not be from the same department. However, the university reserves the right to determine qualified persons as it deems appropriate.

4.3 The Faculty submit a cover letter to request funding through the respective faculties to the Research and Development Office, Hat Yai Campus within the designated deadline.

4.4 Timeline for Research Granting

Applications are accepted from 1-31 October 2024.

The announcement of research proposal approval results will be made on 30 April 2025.

4.5 The university requests the return of the documents and refuses to consider the research project for funding allocation in the following cases:

- Proposing a budget that exceeds the specified amount of the grant.
- Applications received after the aforementioned date or when the information and files on the PRPM system are incomplete.
- The applicant has already held 2 research projects in hand or is a pending submission of research reports and/or outputs of research projects/funds sponsored by the university.

5. Proposal consideration criteria

Only proposals which are submitted to the university using updated templates and following guidelines will be considered. The university will consider the clear details of the research project content and extension to research issues according to the university and national research funding policies to create new knowledge and have a clear impact, including the ranking of research projects. Other relevant information may also be taken into consideration. The research project to be sponsored must receive an average research project quality assessment score of at least 80 percent. Moreover, the project should not have been submitted to or funded by other sources.

6. Terms and Conditions:

6.1 Grant contract

Once the funding has been approved, scholarship recipients must enter into a contract with the university. Grant recipients should commence their research activities only after the research project has been approved and the sponsor has signed a grant agreement.

6.2 Research report

The scholarship recipient is required to submit the research report in the following manner:

6.2.1 Research progress report

The scholarship recipient is required to submit one set of research progress report (Form 3.2) every 6 months starting from the contract date. These progress reports should be prepared and uploaded to the PRPM system.

6.2.2 Final report

The scholarship recipient is required to prepare and submit a final research report. Additionally, they need to upload the project closing documents to the PRPM system.

6.2.2.1 The research report should be submitted according to the following guidelines:

1) Upload a draft of the complete report in the PRPM system and the Faculty submit a cover letter to the university for consideration and approval. This draft report will be reviewed before preparing the final research report, which should follow the specified format (Final Research Report type 1 or Final Research Report type 2).

A complete research report, referred to as Type 2, consists of a compilation of articles that have already been published in academic journals or articles that have been accepted for publication. These articles should be sourced from academic journals listed in the SCOPUS database.

6.2.2.2 When the university approves the draft research report, the scholarship recipient is required to follow these steps:

1) The scholarship recipient is required to upload the complete research report, along with the abstract, including a Graphical Abstract, in the PRPM system.

2) The scholarship recipient should provide the publication information on the MIS-DSS system, which can be linked to the PRPM system using the funded project code, if available.

3) One set of documents is sent to the Research and Development Office, consisting of

(1) A letter notifying the results of uploading documents according to the conditions set by the university.

(2) A summary of the total expenses of the research project (Form 5). The scholarship recipient should collect evidence of the research funding expenses and be prepared for relevant agencies to inspect them as necessary.

6.3 Output

In the case that any research output has not submitted along with the research final report. Submission of research results for the complete closure of the research project, including an acceptance letter or a reprint of the published work in an academic journal listed in the SCOPUS database (Q1, Q2), should be done within 1 year after the end of the research period as per the scholarship contract or within 1 year after the end of the research period that has been approved for extension by the university. These documents should be included in the full research report. The principle investigator must be the First Author or Corresponding Author.

7. Dissemination of research results, whether through complete research reports or other forms of dissemination, should include an acknowledgment or appropriate mention in the publication stating: "This research was supported by Prince of Songkhla University Contract No....."

8. The university may invite grant recipients to present their findings, both research progress reports and final research reports, at university symposiums.

9. **Research funding:** Funding disbursement to the recipient is divided into 3 installments as follows:

The **first installment**, which is not more than 50% of the operating budget, is received when the grant contract has been signed.

The **second installment**, which is not more than 40% of the operating budget, is received when the recipient has submitted the following documents:

1) The research progress report has been submitted and approved by the university, and the research progress reports have been uploaded in the PRPM system.

2) A report detailing the expenditure of the first installment of the university-sponsored funding (Research Form 5).

The **final installment** includes the remaining project operating budgets and remuneration for project consultants, and it is disbursed when the scholarship recipient has completed all actions as specified in item 6.2.2.2.

10. Suspension of the final disbursement of research funding

The university reserves the right to suspend the disbursement of the final research funding if the scholarship recipient fails to complete the procedures outlined in item 6.2.2.2 within 90 days after receiving notification of the draft research report evaluation result.

11. Expenditure of research funding

11.1 The expenditure of research funding is allowed within the timeframe specified in the scholarship contract, including any approved extensions granted by the university. Upon the expiration of the specified period, the disbursement of the remaining research funding will be suspended by the university. The scholarship recipient is required to deliver the research output in accordance with the terms specified in the scholarship contract to ensure the complete closure of the research project.

11.2 In the event of project termination or closure, or upon receiving approval from the university to terminate the research project, the scholarship recipient is requested to close the project deposit account and return any remaining funds in the bank account (if applicable) to the university within 30 days.

12. Scholarship recipients are required to comply with the guidelines stated in the Prince of Songkla University Announcement on Guidelines for Research Grants from Revenue from the Office of the President, Hat Yai Campus and Central Income, as well as the Announcement on Research Grants Basic Research Type Fiscal Year 2025 . Additionally, they must adhere to the provisions outlined in the Grant Agreement, Regulations, Announcements, and any other relevant guidelines specified by the university.

13. The University retains the intellectual property rights arising from the research findings funded through this announcement, except in cases where publication is necessary for public benefit.

14. In case of any uncertainties or ambiguities regarding this announcement, the University will have the authority to make the final decision and provide clarification.

Those who are interested can access the scholarship announcement through the website: <http://rdo.psu.ac.th/> (title: Grant/Awards *click* PSU Grant)

Announced on

10 SEP 2024



(Assoc.Prof.Sunton Wongsiri, M.D.)

Vice President for Research and Innovation

on behalf of the President of Prince of Songkla University